

Workforce Development Board of Columbia & Greene Counties

MISSION: The C-G WDB will provide leadership, influence, focus and oversight for the local workforce development system. *Strategies to Achieve Vision and Mission:*

- Promote collaboration between economic development, education and training resources
- Measure system performance for quality improvement
- Promote the system with the public

Meeting Notes

July 19, 2022 @ 9:30 a.m. @ CGCC PAC Room 614 with virtual option

Meeting minutes will be posted to www.columbiagreeneetworks.org.

WELCOME

Vice Chair, Mike Veeder

Present: Vice Chair Mike Veeder, Lindsay Arp, Scott Brazie*, Patrick Brown, Jamie Budai*, Mark Fingar, Jackie Fitzgerald, Silvee June, Chris Nardone, Ann Marie O’Hanlon*, Guy Hughes, Jr., Kathy Nelson, John Rutkey, Brya Scali, Susan Sommers Evans, Lisa Thomas*, Deb Tuttle*, Ron Valentine* and Joe Wolodkevich
Consultant Katy Drake

Guests: Rebecca Preusser (WIO- Youth Services), Savannah Duntz (WIO Youth), Cathy Bucci* (NYSDOL), Don Crespino (Greene Transit) and Danielle Palleschi (WIO-Disability Resource Navigator) were also welcomed.

* = Zoom

Excused: Laura Becker, Maryanne Lee**, Florence Ohle**, Kathy Roop, Aimee Skiff, Michael Torchia** and Kristina Vaselewski**

Proxy votes received**

New member Patrick Brown/Employment Service Manager-NYSDOL was welcomed. Lindsay Arp was congratulated on her upcoming retirement & move.

With 19 Board members in attendance, a quorum was available.

ACCEPTANCE OF MINUTES

Mike Veeder, Vice Chair

Mark Fingar made a motion to accept the April 19, 2022 Board meeting notes. Jamie Budai seconded the motion. The motion carried with all in favor. Meeting notes are posted on our website: www.columbiagreeneetworks.org

MEMBERSHIP-Board Update

Katy Drake, WDB Director

- Welcome new member – Patrick Brown shared his workforce experience with the Board.
- One Columbia County Business Representative is in recruitment.
- Two Greene Business Representatives are in recruitment.
- Partner Vacancies (3)--Greene Economic Development, CEDC and Greene Human Services.

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- **Action Item: Vote:** Election of Vice Chair (Columbia Business) and Secretary (General Membership). Vice Chair Mike Veeder (Greene Business) ascended to Chair. Nomination Information was sent to the Board in June via email per the by-laws.
- **Chairman Veeder called for a vote on the nominations.** Jamie Budai made a motion to accept the slate of officers—John Rutkey for Vice Chair and Kathryn Nelson for Secretary. Susan Sommers Evans seconded the motion. Chairman Veeder called for nominations from the floor. No additional nominations were made. The vote approved the officers for two-year terms. Thanks were extended to the Officers and the Nominating Committee for their time and willingness to serve.

Center Operations, WIO Director Chris Nardone

- Overview of Services & Center Operations
 - Budget Update for PY21 and PY22
 - **Action Item: Vote:** Transfer of funds from Dislocated Worker & Admin to Adult
- Chris provided background and budget information on the request to transfer \$21,000 from Dislocated Worker (DW) funding to Adult (A) funding
 - \$20,000 would remain in Dislocated Worker funding to carry forward into PY22
 - Ron Valentine made a motion to approve the transfer of \$21,000 from Dislocated Worker to Adult. Kathy Nelson seconded the motion. The motion carried. Director Nardone abstained from the vote. The motion carried with all others in favor.
- Transfer \$16,000 of funding from Administration to Adult
 - \$7,000 would remain in the Admin line to carry forward into PY22
 - Susan Sommers Evans made a motion to approve the transfer of \$16,000 from Admin to Adult. John Rutkey seconded the motion. The motion carried. Director Nardone abstained from the vote. The motion carried with all others in favor.

**These transfers, which were preliminarily approved by the Executive Committee on June 22, 2022 and needed to be ratified by the full Board, left enough money to provide service to Dislocated Workers and cover Admin expenses for the short period until the PY22 allocations are available. They represent movement of surplus dollars resulting from the money CG WIO has been allowed to carry forward the past few years (PY20, PY21).

Chris reviewed WIO services the past quarter and provided a status update on performance measures.

- Mobile Services & Library Partnerships reviewed
 - Business Supports—NYSDOL Representative Cathy Bucci spoke to 30 members of the Workforce Roundtable in July.
 - Performance Measures- No new information available.
 - Marketing strategies were discussed. The WIO is focused on outreach and getting out in the community to meet people & provide resources.
- Summer Youth Employment Program (SYEP)
 - Official Start- July 11, 2022
 - Approximately 50 youth are in the program for Columbia County. 32 youth are participating in Greene. Applications for Greene Youth for SYEP are still be accepted.

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- YES Update/Youth Services
 - Update: CG WIO is in the process of applying to be GED Testing Site
 - Security issues were identified in the technology for GED testing at CGCC. These challenges are being addressed and the application will be submitted soon.
- Workforce Initiatives and Projects
 - Columbia Greene WIO Website Update in process
 - Information on adaptive equipment & resources were shared. Interpreters for sign language are now available to video conference to support customers.
 - Local CDL B Training through WIO at CGCC -In process with 12 trainees doing well.
 - The full Board had a lengthy discussion on challenges with housing, transportation and childcare/eldercare for the two counties.

Greene Transit Update, Guest Don Crespino/Greene County Mobility Manager
 Don provided an update on Greene Transit Services. Two flyers will be sent out to Board members on routes and how to best access public transportation in Greene and in connecting with Columbia. Bus routes and schedules can be found on the website: www.greencountytransit.com or 518 943-3625. Don discussed the impact of the shortage of drivers.

Labor Market Update, Kevin Alexander/NYS DOL – RESCHEDULED to October.

Regulatory Updates, Katy Drake

- One Stop System Coordinator Contract & Internal Controls Agreement Pending Final Signatures. (Update: One Stop Systems Coordinator contract finalized 7/27/22)
- MOU- Pending in State Legal Department(s) since April 2021

Local Business/Organization Updates

Board Member

Good and Welfare

- Thank you to Lisa Thomas, Florence Ohle and Deb Tuttle for serving on the Nominating Committee!
- Thanks to the Officers for accepting the nominations to serve as WDB leadership.
- Thanks to Brya Scali/CMH for serving as a youth mentor!
- A Workforce Office Tour was available for new members.

The meeting adjourned at 10:36 a.m. Members were offered tours of the Workforce Office.

| Columbia Greene Full Board Meeting Schedule- PY22 | | |
|---|-------------------------------------|------|
| October 18, 2022 | 4:30 pm | CGCC |
| January 17, 2023 | 4:30 pm | CGCC |
| April 18, 2023 | 4:30 pm | CGCC |
| July 18, 2023 | 9:30 am Note: Morning Breakfast Mtg | CGCC |

Contact Katy Drake @ Kathleen.drake@gmail.com for a Zoom meeting link and meeting location.

Definitions

MOU- Memorandum of Understanding

NOA- Notice of Obligational Authority

FOTA- Fiscal Oversight and Technical Assistance

SED- State Education Department

WIOA- Workforce Innovation and Opportunity Act (2014)

OJT- On the Job Training

JSEC- Job Service Employer Committee

NYSDOL- New York State Dept of Labor

TET DWG- Trade and Economic Transition National Dislocated Worker Grant

S.T.E.M—Science, Technology, Engineering and Math

NWRC- National Work Readiness Credential

TANF- Temporary Assistance for Needy Families

UI- Unemployment Insurance

ITA- Individual Training Account

SYEP- Summer Youth Employment Program

GED- NYS High School Equivalency Exam return in 2022

CLEOs- Chief Local Elected Officials

OTDA- Office of Temporary and Disability Assistance

PY 22- Program Year beginning July 1, 2022-June 30, 2023

PY 23- Program Year beginning July 1, 2023-June 30, 2024

NEG- National Emergency Grant

WARN ACT- The Worker Adjustment and Retraining Notification Act

TAA- Trade Adjustment Assistance

REA- Re-employment and Eligibility Assessment

DRN- Disability Resource Navigator – 3 year grant starting in 2022