

# Workforce Development Board of Columbia & Greene Counties

MISSION: The C-G WDB will provide leadership, influence, focus and oversight for the local workforce development system. *Strategies to Achieve Vision and Mission:*

- Promote collaboration between economic development, education and training resources
- Measure system performance for quality improvement
- Promote the system with the public

## **CG Workforce Development Board Meeting Notes**

**April 19, 2022 @ 4:30— In Person Meeting with option to join w/Zoom**

Join Zoom Meeting:            Dial by your location            +1 646 558 8656 US (New York)  
<https://us02web.zoom.us/j/88424153639?pwd=R0V5S3J5eTFTSm5GQjRhTHZ2eTFkUT09>

### **WELCOME**

Vice Chair, Mike Veeder

Present: Mike Veeder, Laura Becker\*, Jamie Budai, Jackie Fitzgerald\*, Silvee June\*, Chris Nardone, Ann Marie O’Hanlon\*, Guy Hughes, Jr., Kathy Nelson, Florence Ohle, John Rutkey\*, Brya Scali\*, Aimee Skiff\*, Susan Sommers Evans, Lisa Thomas, Deb Tuttle\*, Ron Valentine\* and Kristina Vaselewski\*  
\* = Zoom

Excused: Lindsay Arp, Scott Brazie, Mark Finger, Jim Lapenn, Maryanne Lee, Kathy Roop, Joe Sacchetti, Michael Torchia and Joe Wolodkevich

New members Kristina Vaselewski and Guy Hughes, Jr were welcomed. Guests Rebecca Preusser (WIO- Youth) and Danielle Palleschi (WIO-Disability Resource Navigator) were also welcomed.

With 18 Board members in attendance, a quorum is available.

### **ACCEPTANCE OF MINUTES**

Mike Veeder, Vice Chair

Ron Valentine made a motion to accept the January 18, 2022 Board meeting notes. Jamie Budai seconded the motion. The motion carried with all in favor. Meeting notes are posted on our website: [www.columbiagreennetworks.org](http://www.columbiagreennetworks.org)

### **MEMBERSHIP-Board Update**

Katy Drake, WDB Director provided an update on membership:

- Two new members welcomed- Mr. Guy Hughes, Jr. Chief Shop Steward for UPSEU & Ms. Kristina Vaselewski/Key Private Bank
- One Columbia County Business Representative is in recruitment
- Two Greene Business Representatives in recruitment for upcoming openings
- Partner Vacancies--Greene Economic Development, Greene Dept of Human Services and NYSDOL (Appointment in Process)
- The election of Vice Chair (Columbia County Business Representative) and Secretary (General Membership) will be held at the July Meeting. A Nominating Committee was appointed. Lisa Thomas, Florence Ohle and, potentially, Deb Tuttle will serve. The committee will be working on nominations for elections at the July meeting.

# Workforce Development Board of Columbia & Greene Counties

## **Center Operations, WIO Director Chris Nardone**

- Overview of Services & Center
  - Mobile Services & Library Partnerships (Flyer Distributed)
  - Career Fairs & Business Supports.
    - The Board discussed at length the costs versus benefits of hosting career/job fairs. The extremely low turnout for job seekers versus vast number of jobs available for the NYSDOL Martin Luther King, Jr. Job Fair was discussed. Outreach in the community was discussed as a way of reaching people to let them know of the One Stop services. With so many job openings currently, those who want to work should have little difficulty finding many options. The Workforce Office will continue to seek input from the Board on the value of in-person and virtual career fairs.
  - Performance Measures
    - Chris shared the Performance Indicator Definitions and the WIOA Primary Indicators Performance Report from July 2020 – June 2021 so that Board members are aware the CG WIO goals and standards.
  - Budget Update- Chris shared the projected PY22 Budget (July 1, 2022- June 30, 2023). Allocations have not yet been finalized through NYSDOL.
- YES Update/Youth Services/Summer Youth Employment Program (SYEP)
  - Rebecca Preusser shared the challenges of securing youth, especially in Greene County for the SYEP. Rebecca asked for the Board's assistance in reaching out to youth regarding the SYEP. Flyer to be distributed to all Board members via email—Please share across contacts.
  - The CG WIO is applying to be GED Testing Site. A review of if the center can meet the requirements is in process internally.
- Workforce Initiatives and Projects
  - Disability Resource Navigator (DRN) Position & Plans
    - Danielle Palleschi, as the new Disability Resource Navigator, has completed training as a benefits counselor so she can assist job seekers as they navigate their return to work.
  - The Columbia Greene WIO Website update is still in process.
  - Opioid Grant—Additional funding was received and spent. A good portion of this grant funding went towards training LPNs.
  - Local CDL B Training through WIO at CGCC will be starting in June. This 120 hour training program will begin June 4 with classes taking place at CGCC on the weekend. The training is free for those eligible – contact the WIO for additional information (518) 697-6510.

## **Regulatory Updates, Katy Drake**

- Bylaw Update and Conflict of Interest Sign offs were completed in January of 2022
- CG WIOA MOU- Pending in State Legal Department(s) since April 2021
- The Procurement of One Stop Systems Coordinator is still in process. The RFP was issued on 1/4/22 and was due back on 2/25/22. The RFP, the single proposal received and the rating scale were sent to all Board Members via email for review.

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- NYSDOL was notified of Insufficient Applicants – CG WIO was the only response received.
- Based on The Executive Committee recommendation, Florence Ohle made a motion for the CG WIO to serve as the Columbia Greene One Stop Systems Coordinator for PY22 for a term of 1 year (July 1, 2022 to June 30, 2023), and renewable for an additional 3 years (for up to a total of 4 years) based on performance & funding, with a budget of \$3,000/year. John Rutkey seconded the motion. Chris Nardone abstained from the vote. The motion carried with all others in favor.
- The CG WDB Board Recertification finalized in February 2022, with the appointment of Guy Hughes, Jr representing organized labor.

## **Local Business/Organization Updates**

Board Members

The Board discussed recruitment and retention strategies. From 4-day work weeks to walk in interview days, the Board shared strategies to attract applicants and retain employees.

## **Good and Welfare**

Thank you to Aimee Skiff, Brya Scali and Lisa Thomas for their review of the One Stop Systems Coordinator Response.

<b>Columbia Greene Full Board Meeting Schedule- PY21</b>		
<b>Contact Katy Drake @ <a href="mailto:Kathleen.drake@gmail.com">Kathleen.drake@gmail.com</a> for a Zoom meeting link and meeting location.</b>		
July 19, 2022	9:30 am Note: Morning Breakfast Mtg	CGCC with option to join via Zoom.

## *Definitions*

**MOU**- Memorandum of Understanding

**NOA**- Notice of Obligational Authority

**FOTA**- Fiscal Oversight and Technical Assistance

**SED**- State Education Department

**WIOA**- **Workforce Innovation and Opportunity Act (2014)**

**OJT**- On the Job Training

**JSEC**- Job Service Employer Committee

**NYS DOL**- New York State Dept of Labor

**TET DWG**- Trade and Economic Transition National Dislocated Worker Grant

**S.T.E.M**—Science, Technology, Engineering and Math

**NWRC**- National Work Readiness Credential

**TANF**- Temporary Assistance for Needy Families

**UI**-Unemployment Insurance

**ITA**-Individual Training Account

**SYEP**-Summer Youth Employment Program

**CLEOs**- Chief Local Elected Officials

**OTDA**-Office of Temporary and Disability Assistance

**PY 22**– Program Year beginning July 1, 2022-June 30, 2023

**PY 21**– Program Year beginning July 1, 2021-June 30, 2022

**NEG**- National Emergency Grant

**WARN ACT**-The Worker Adjustment and Retraining Notification Act

**TAA**-Trade Adjustment Assistance

**REA**-Re-employment and Eligibility Assessment