

COLUMBIA GREENE WORKFORCE INVESTMENT BOARD

Minutes for Tuesday, September 19 2000

*Columbia-Greene Community College
Staff Cafeteria
4400 Route 23, Hudson, NY 12534*

ATTENDANCE:

PRESENT: Kit Ali, John Betts, Robert Bodratti, , Edward Daly, Paul Dellio, Karen Diffley, Barbara Eacott, Marylou Eisenhardt, Aaron Flach, Patrick Hernandez, Brian Keeler, Raymond Kottke, Roger Lane, Joyce Lissandrello, Peter Markou, Richard Phelan, George Skraastad, Norma Shook, George Skraastad, Donald Spitz, Sarah Witham, Geraldine Wolfe

EXCUSED: Gary Balfour, Bruce Bohnsack, Len DeGiovine, Barbara Eacott, Tom Every, Skip Gerard, Tony Jones, Linda Kline, Matt Murell, Peter O'Brien, Joe Piccolino, Lynn Strunk, Bernardina Torrey, Ed VanWagner

ABSENT: Tom Flemming, Al Hulick, David Leavitt

STAFF: M.A. Wiltse, Kelly Walsh, Maureen Boutin

GUESTS: David Mance – New York State Dept. of Labor
Robert Lew – New York State Dept. of Labor
Kathy Griffin – VESID
Suzanne Pollard – Empire State Development
Pat Hamilton – Empire State Development
Scott Hoffman – Eden Park Nursing Home, State Workforce Investment Board

With 21 members in attendance, a quorum is present.

ANNOUNCEMENT OF VACANCIES: Chairperson Zibella announced there are no vacancies at this time.

CORRESPONDENCE: None

ACCEPTANCE OF MINUTES:

Chairperson Zibella asked for a motion to accept the June 27 Minutes as written. Motion was made by Roger Lane, seconded by Paul Dellio. Motion to accept was unanimous.

COMMITTEE MEETINGS:

Executive Committee Report:

Mr. Zibella reported on the Executive Committee Meeting held on September 11. The following items were reported and approval by the full board is requested on each:

One Stop Operator Consortium Agreement – The board will need to approve Columbia-Greene Community College as the One Stop Operator and the Workforce Investment Office as the One Stop Center. Also, the committee requests that the board approve the Hudson DOES Office as a one-stop satellite site.

Memorandum of Understanding – The MOU outlines system goals between all partner agencies, including marketing, creation of a referral system, and cross training of agency staff and participation of agencies in the one stop center and satellite site. The committee reviewed these documents agencies and requests that the board’s approval.

WIB – Chief Elected Officials Agreement – This agreement is outlines the responsibilities of the counties and the board, stating that responsibilities are jointly shared. The Committee requests board approval and authorization for the chairperson to sign it.

Priority of Service Guidelines for Dislocated Workers – These guidelines would set forth a policy for dislocated workers residing outside of Columbia or Greene counties, stating that those individuals would follow the policy of the county they reside in. The committee requests board approval of this policy.

Youth Council Report:

Pat Hernandez reported on the meeting of the Youth Council held on September 13.

The Youth Council requests approval of the YES Program proposal submitted by the Workforce Investment Office. The council also requests approval of the Youth Council clarifications of Workforce Investment Act Definitions regarding Performance Measures, Eligibility, and Adult Training Vouchers.

Skill Standards Committee Report:

Raymond Kottke reported that Skill Standards Committee requests that the board approve a policy stating that the staff of the Workforce Investment Office grant approval from approval from any school that request having their course offerings added to our Local List of Providers of Training Services and that the Board will review the local list of providers at the end of the year to determine if schools and programs are meeting successful completion rates.

WIA TITLE I DIRECTOR’S REPORT (M.A. Wiltse)

The Workforce Investment Office has received a WARN notice from the Department of Labor regarding the closing of Empire Homes in Columbia County and a substantial layoff of employees of a company in Greene County. In response to this notice the WIO and DOL will be holding two Job Fairs geared specifically for the employees affected by these lay-offs.

The Columbia County Job Fair will be held on Wednesday, 10/11/00 at Meadowgreens Restaurant (Route 9H in Ghent) from 1pm-6pm.

The Greene County Job Fair will be held on Wednesday, 10/18/00 at Red's Seafood Restaurant (Route 9W in Coxsackie) from 1pm-6pm.

The One Stop Implementation Grant has been signed which will allow certain committees (Marketing, Labor Coordination, and Quality Improvement) to move forward with their work.

The WIB Director Position has been advertised and a committee comprised of two members of each counties governing board and the WIB Chairperson will review the applications received so far on October 3rd.

OLD BUSINESS

Availability of Funds for ITA's. Ms. Wiltse reported that there is currently available about \$120,000 training dollars for adults and \$180,000 for dislocated workers.

Committee Chairperson Assignments:

There is currently one vacant chairperson seat on the Quality Improvement Committee.

State Workforce Investment Board Meeting

The New York State Workforce Investment Board met in Albany on September 12, 2000. Mr. Zibella attended a special training session for SWIB members and LWIB Chairs facilitated by Greg Newton. Mr. Zibella highlighted the following 9 points (questions) raised at the session, stressing that the board should concentrate on these points while conducting its work:

1. Should the public workforce investment system strive to serve more less intensely or fewer more intensely?
2. Should more of the public resources be expended on the unemployed or employed?
3. How should resources be allocated between "work -first" and "training-first" strategies?
4. Which skills should be developed pre-employment and which skills should be developed post-employment?
5. What is the appropriate balance between classroom-based and workplace-based skill development?
6. What industries and businesses have critical skill shortages and/ or labor shortages?
7. Which industries and businesses should be targeted with the limited public resources?
8. How can the public workforce investment system support existing business efforts in skill development and develop meaningful business partnerships?
9. How can the variety of public training resources be made more understandable, responsive, efficient, effective, and more accessible to more businesses?

NEW BUSINESS:

Resolutions:

Resolution to approve the Workforce Investment Office at Columbia-Greene Community College as the Columbia Greene One Stop Operator and the college as the One Stop Center. Motion made by Peter Markou, second by Roger lane. Motion to approve was unanimous.

Resolution to approve the Hudson DOES Office as a One Stop Satellite Site. Motion was made by Roger Lane, second by Sarah Witham. Motion to approve was unanimous.

Resolution to approve the Columbia Greene Memorandum of Understanding. Motion was made by Peter Markou, second by Roger Lane. Motion to approve was unanimous.

Resolution to approve the WIB – CEO Agreement and authorize the chairperson to sign it. Motion was made by Roger Lane, second by Paul Dellio. Motion to approve was unanimous.

Resolution to approve the Priority of Service Guidelines for Dislocated Workers. Motion was made by Peter Markou, second by Joyce Lissandrello. Motion to approve was unanimous.

Resolution to approve the Workforce Investment Office YES Program Proposal. Motion was made by Roger Lane, second by Norma Shook. Motion to approve was unanimous.

Resolution to approve the Youth Council Clarifications of WIA Definitions. Motion was made by Paul Dellio, second by Roger Lane. Motion to approve was unanimous.

Resolution to approve the Youth Council Clarification of policy of use of Adult Training Vouchers for youth. Motion was made by Paul Dellio, second by Ray Kottke. Motion to approve was unanimous.

Resolution to give permission to the staff of the Workforce Investment Office to grant approval from any school that requests having their course offerings added to our Local List of Providers of Training Services. Motion was made by Joyce Lissandrello, second by Ed Daly. Motion to approve was unanimous.

The New York State Department of Labor has requested that each Workforce Investment Area designate a Liaison and Security Coordinator for the One Stop Operating System. Request was made that the board approve a resolution allowing the Director of the Workforce Investment Office to identify an employee to be designated for these positions. Motion was made by Joyce Lissandrello, second by Aaron Flach. Motion to approve was unanimous.

The Next Full Board Meeting will be held Tuesday, December 5 at 8:30 AM.

GOOD AND WELFARE:

The board recognized Kelly Walsh with a gift for her services to the board, as she will be leaving employment with the Workforce Investment Office as of September 25.

The board will be sending get well wishes to both Ed VanWagner and Bernardina Torrey as they are both on extended medical leaves.

ADJOURNMENT:

Chairperson Zibella asked for a motion to adjourn the meeting. The motion was made by Roger Lane. Second was by Joyce Lissandrello. The vote to adjourn was unanimous at 6:40 p.m.